



Let's Dance!



56th California State Square Dance Convention

April 8 – 10, 2016 * * * **The Big Fresno Fairgrounds**
1121 South Chance Ave. Fresno, CA 93702

REQUEST FOR FUNDS

Please complete this form and send to either of the Convention General Chairman for approval. When listing expenses, give full details – list item and purpose of item. If you are requesting reimbursement for more than one item, use one line for each item so it may be coded correctly by the Treasurer.

Payee

Mailing Address (Street or P.O. Box)

City/State/Zip

Email

Phone

List in detail what expenses this check request covers so that expenditures can be charged to the correct account.
RECEIPTS FOR ALL EXPENSES MUST BE ATTACHED WHEN SUBMITTED.

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
	TOTAL \$ _____

Requested by _____ Date: _____

Approved by (Convention General Chairman) _____ Date: _____

Approved by (Convention Treasurer) _____ Date: _____

**NO CHECKS WILL BE ISSUED WITHOUT COMPLETION OF THIS FORM
APPROVAL REQUIRED FOR EACH FORM SUBMITTED**

Convention General Chairman
JOHN & JACKIE ROWE
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Convention Treasurer
TAMI ALLEMAO
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OR

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